

BATIKA SAXENA

PRODUCTION MANAGER
(ANIMATION / VFX)

3 yrs exp as production manager and a combined 7 yrs exp in the field of animation, graphic & web design. Good at evaluating and learning individual artist's strengths, ability to manage resources and meet deadlines. Can adapt to new concepts and situations quickly. Passionate, self-motivated and driven to excel.



CONTACT DETAILS

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Jurong East, Singapore 609479

For details regarding individual & managed projects
please visit : www.batikasaxena.com



PROFESSIONAL EXPERIENCE

- 2014 – 2015 **WEB & GRAPHIC DESIGNER**
Independent, Linkoping - Sweden
Artwork for scientific publication, website development
- 2011 – 2014 **PRODUCTION MANAGER**
Charuvi Design Labs Pvt. Ltd, New Delhi - India
3D Stereoscopic Short Film, Adverts & Idents, Interstitials,
Augmented Reality App & Installation, Sculptures, Hologram
- 2010 – 2011 **WEB & GRAPHIC DESIGNER**
Independent, Vadodara - India
Art Theatre Posters, Banners, Website, Logos
- 2008 – 2010 **CO-FOUNDER & GRAPHIC DESIGNER**
Concept Krafters, Pune - India
Presentations, Logos, Video reels, Websites, Brochures
- 2007 – 2008 **3D BG Modeling Artist**
Big Animations Pvt. Ltd, Pune - India
3D Set Modelling, Props Modelling, Voice over



SOFTWARE PROFICIENCY

Animation Tools

Autodesk Maya 2013 ●●●●●○
Adobe Flash Professional CS5 ●●●●●○

Render Manager

Thinkbox - Deadline 5.0 ●●●●●○

Image Editing

Adobe Photoshop cs5 ●●●●●○

Web Design & Development

Adobe Dreamweaver cs5 ●●●●●○

Video Editing / Compositing

Adobe After Effects cs5 ●●●●●○

MS Office

Word ●●●●●○
Excel ●●●●●○
Powerpoint ●●●●●○



PERSONAL SKILLS

Organization ●●●●●○
Communication ●●●●●○
Team Player ●●●●●○
Self-Motivation ●●●●●○
Supervising ●●●●●○
Troubleshooting ●●●●●○
Creative ●●●●●○



FREELANCE (PART-TIME) EXPERIENCE

- 2008 – 2009 **GRAPHIC DESIGNER**
Flames School of Dance, Pune - India
Brochures, Fyers, Posters, School Reel
- 2008– 2009 **ANIMATOR & GRAPHIC DESIGNER**
Serenity Learning, Pune - India
Brochures, Flash Animation
- 2006 – 2007 **ANIMATOR & GRAPHIC DESIGNER**
Vram Consulting Pvt. Ltd, Mumbai - India
3D Animation, Flash Banners, Posters



EDUCATION

- 2004 – 2007 **DIPLOMA IN ANIMATION FILM MAKING (2D & 3D)**
International College of Animation Art & Technology
Mumbai - India
- 2001 – 2004 **BACHELORS IN COMPUTER APPLICATION**
Sardar Patel University
Gujarat - India



>> Jul 2014 – Jan 2015 (INDEPENDENT)

Web design & development

Client : Sri Ramaz Land & Law Service Pvt. Ltd
Mumbai - India

Graphical abstract - research article

Client : Daniel Aili Group - Linkoping University
Linkoping - Sweden

>> Sep 2011 – Mar 2014 (CHARUVI DESIGN LABS PVT. LTD)

Cartoon Network Boing TV idents

Client : Bellpepper Animation Pvt. Ltd
Mumbai - India

Print advert - simplymarry.com

Client : RAPP India
Mumbai - India

Shri Hanuman Chalisa (SHC) - Short Film

Intellectual property, CDL
New Delhi - India

Short 3D animation - Hologram

Intellectual property, CDL
New Delhi - India

SHC Figurines - 3D printed sculptures

Intellectual property, CDL
New Delhi - India

SHC iPad & Android Tablet App

Intellectual property, CDL
New Delhi - India

SHC Augmented Reality & Suspended Sculpture Installation

Intellectual property, CDL
New Delhi - India

SHC Augmented Reality App for smartphones

Intellectual property, CDL
New Delhi - India

Idents for yearly festive events

Intellectual property, CDL
New Delhi - India

CDL Logo Stop Motion Animation

Intellectual property, CDL
New Delhi - India

Idents - Delhi Sustainable Development Summit

Client : The Energy and Resources Institute
New Delhi, India

"Dear Diary", Motion graphics

Client : The Energy and Resources Institute
New Delhi, India

Gaur in my Garden

Client : Dusty Foot Productions
New Delhi, India

>>> Production Responsibilities

- ▶ Oversaw production processes, drew up production schedule.
- ▶ Handled bids, client communications, project execution and deliveries.
- ▶ Managed resources.
- ▶ Supervised and motivated team members.

>>> HRM Responsibilities

- ▶ Handled complete recruitment process.
- ▶ Worked with board of directors to implement company's policies and goals

>>> Other Responsibilities

- ▶ Created presentations, brochures.
- ▶ Created website designs for developers
- ▶ Handled webpage & emailer development, managed the company blog.
- ▶ Composed content & created designs for articles, press coverages, interviews & blogs.

>> Sep 2010 – Sep 2011 (INDEPENDENT)

Graphic Design

Client : Ekjute Theatre Group
Mumbai - India

Web Development

Client : The Animation Garage
Mumbai - India

Web Design & Development

Client : CGreen Club
Hyderabad - India

Graphic Design

Client : Red Oyster
London, UK

>> Oct 2008 – Sep 2010 (CONCEPT KRAFTERS)

Web and Graphic Design

Client : Concept Krafters
Pune - India

Graphic Design

Client : Ekjute Theatre Group
Mumbai - India

Web Design & Development

Client : Dharmaseva NGO
Hyderabad - India

>> Jul 2007 - Oct 2008 (BIG ANIMATION (I) PVT. LTD)

Back at the barnyard TV Series

Client: Omaton Animation Studios
Los Angeles, USA

Little Krishna TV Series

Client: India Heritage Foundation
Bangalore, India

Big Bees Jr

Intellectual Property, BIG Animation (I) Pvt. Ltd.
Pune, India